

FILED

2020 OCT 20 AM 9:19

CERAL HARRISON  
COUNTY & CIRCUIT CLERK  
GRANT COUNTY, AR

BH

HON. JUSTICE OF THE  
PEACE DISTRICT # 7

RESOLUTION NO. R-2020- 05

BE IT RESOLVED BY THE QUORUM COURT OF GRANT COUNTY, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION ADOPTED IN FURTHERANCE OF THE CARES ACT FOR THE SUPPORT OF RENT AND UTILITIES IN RESPONSE TO THE COVID-19 PANDEMIC EMERGENCY

WHEREAS, The Coronavirus Aid, Relief and Economic Security Act ("CARES") Act was passed by Congress and signed by the President on March 27, 2020, to provide fast relief and response to the COVID-19 pandemic emergency;

WHEREAS, the Governor of the State of Arkansas, the General Assembly and Cares Act Steering Committee have authorized the application for grants and use of funds for use in responding to and providing relief for the COVID-19 pandemic emergency, *including the supporting and funding for Rental and Utility assistance in Arkansas for our vulnerable citizens*; and

WHEREAS, Central Delta Community Action Agency (CDCAA) has served the citizens of this county by operating a Community Action Agency in our county for over 50 years and has made written application to the county for the sum of \$45,000 for use in costs for: rent and utilities serving our citizens, {A copy of the application of CDCAA is attached hereto and marked **Exhibit "A"**};

WHEREAS, a contract for services has been entered into by and between the county and CDCAA for the provision of rent and utilities and the aforementioned costs for the period from March 1, 2020, through December 30, 2020, {A copy of the contract for services is attached hereto and marked **Exhibit "B"**}; and

WHEREAS, the viability and enforceability of the contract is entirely dependent upon the award of the application and receipt of the Cares Act funding in the sum of \$45,000 or a lesser sum if awarded; and

WHEREAS, the Quorum Court is resolved and supports the application for the subject grant and if the grant is award and funds received shall appropriate the funds received under the CARES Act for the use by the applicant and in accordance with the subject contract for services and requirements of the United States and State of Arkansas under the CARES Act.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF GRANT COUNTY, ARKANSAS, TO SUPPORT THE SUBJECT REQUEST FOR RELIEF UNDER THE CARES ACT FOR THE VULNERABLE CITIZENS OF GRANT COUNTY, ARKANSAS.

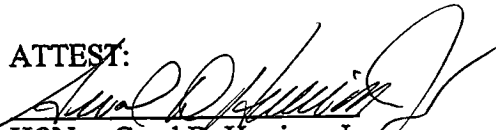
APPROVED:

  
\_\_\_\_\_  
HON. Randy Pruitt

COUNTY JUDGE


10/20/20  
DATE

ATTEST:

  
\_\_\_\_\_  
HON. GERAL D. HARRISON JR.

COUNTY CLERK

SPONSOR:

  
\_\_\_\_\_  
HON. JUSTICE OF THE  
PEACE DISTRICT # 7



**Pine Bluff Jefferson County Economic Opportunities Commission, Inc. dba  
Central Delta Community Action Agency (CDCAA)**

200 Main Street P.O. Box 506- Rison, Arkansas 71665  
EQUAL OPPORTUNITY EMPLOYER PHONE (870) 536-0046

Shelia Magness –Board President

Rosalind Thompson-Executive Director

**September 22, 2020**

**CARES Grant Application Request.**

**Exhibit “A”**

**Amount Requested: \$45,000**

Dear Grant County Quorum Court Members:

This letter is to serve as a grant application request for CARES funding for rent and utilities for the citizens of Grant County.

Central Delta Community Action Agency also known as Pine Bluff Jefferson County EOC has been serving Arkansas, Cleveland, **Grant**, Lincoln and Jefferson Counties as the official Community Action Agency since 1968. We strive to transition low-income out of poverty, though federal grants for housing, utility assistance, food, transportation, job location and education. Our Mission Statement below lays out what our Agency works towards daily.

Grant County's population by last census is 18,086. The median household income for Grant County is \$51,920.00. During the COVID-19 pandemic we have served several families needing immediate assistance to survive this ongoing pandemic. Since October, our Physical Year, we have assisted 146 families residing in Grant County with some or all of our programs. However, our State DHS Office that provides funding from the Federal Government has placed the persons getting CARES Act funding through the Community Services Block Grant (CSBG) at 125% of the federal poverty level (see attached poverty chart). The State chose not to raise the allocation even though Arkansas now has a \$10 minimum wage. The Federal Government allowed for assistance through the CARES Act at 200% of the Federal poverty level, this decision was left up to each State. Arkansas was one of only two States that did not allow clients at the 200% poverty level. We feel this leaves many families in Grant County vulnerable and still needing assistance whom fall outside the States strict guidelines.

CDCAA would like to partner with Grant County local Government to assist the families in Grant County with rental and utility assistance. (Utilities being: water, electric, gas and internet services) We hope to serve the population up to 250% of the poverty level with this grant. Our work plan (attached) will provide these services up to \$1000.00 per family that meet the work plan criteria and have not obtain

**MISSION**

We (Central Delta Community Action Agency) are focused on building stronger and healthier communities. We are dedicated to empowering low-income individuals and families by providing the education, services and opportunities needed for self-sufficiency.



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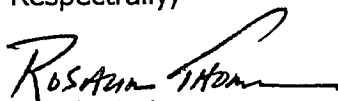
other CARES act funding through our Agency. Since Grant County is served by our Agency we have a database (CAP60) that allows us to know what services each client has received and will only allow this money to be used for clients not served by prior CARES monies. We hope to service at least 40 families in unincorporated Grant County that fall between the 130-250% Federal Poverty Level. We have a website, [www.cdcaa.org](http://www.cdcaa.org) that will allow clients fill out a form to request assistance, or they may pick up an application at the office located at the Emergency Management office.

CDCAA will provide at all times insurance in the form of a Directors and Officers and Liability policy. I, under the Board of Directors will oversee the grant program for Grant County. I have a Community Services Director that will oversee the program staff in Grant County that will administer these applications to the citizens and retain information about eligibility she will also sign off on all applications assuring proper documentation. We also have Accounts Receivable and Accounts Payable/HR on staff to process and make payments approved for this grant. This grant money will not go directly to the clients, but it will be paid to the Landlord or utility creditor. We will use the ARCounty database to insure we are servicing only Grant County Citizens.

We are asking that 10% of the total amount be used for administrative cost. This will insure we can work this program allowing for cost such as payroll, fringe, and cost for supplies to work the program effectively. Please see attached budget for cost related to Administration and Client's rent and utilities. We understand this money must be used by December 30<sup>th</sup>, 2020.

Thank you for your consideration and opportunity to partner with Grant County Government in providing these services to the service area.

Respectfully,

  
Rosalind Thompson

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Shelia Magness –Board President

Rosalind Thompson-Executive Director

**Proposed Budget for Grant County CARES Act \$45,000**

Administration Cost 10% of Allowance \$4,500

October 19<sup>th</sup>-December 30<sup>th</sup> 2020

<b>Payroll</b>		
<b>Position</b>	<b>Rate</b>	<b>Amount</b>
1 Program Staff Employee	20 hrs @ \$13.50 / hr = \$270 @ 10 weeks	\$ 2,700.00
1 Executive Director	@0.5% of Salary	\$ 240.00
1 Community Services Director	@ 0.5% of Salary	\$ 170.00
1 Accounts Receivable Staff	@0.5% of Salary	\$ 171.00
1 Accounts Payable Staff	@ 0.5% of Salary	\$ 181.50
Fringe		\$ 500.00
<b>Other Office Expense</b>		
Postage		\$ 110.00
Supplies		\$ 428.00
<b>Client Services Rent and Utilities</b>		<u>\$ 40,500.00</u>
	<b>Total</b>	<u>\$ 45,000.00</u>

**MISSION**

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**Poverty Guidelines, all states (except Alaska and Hawaii)**

**2020 Annual**

Household /Family Size	50%	100%*	125%	130%	133%	135%	138%	150%	175%	185%	200%	225%	250%	275%	300%	325%	350%	375%	400%
1	6,380	\$12,760	15,950	16,588	16,971	17,226	17,609	19,140	22,330	23,606	25,520	28,710	31,900	35,090	38,280	41,470	44,660	47,850	51,040
2	8,620	\$17,240	21,550	22,412	22,929	23,274	23,791	25,860	30,170	31,894	34,480	38,790	43,100	47,410	51,720	56,030	60,340	64,650	68,960
3	10,860	\$21,720	27,150	28,236	28,888	29,322	29,974	32,580	38,010	40,182	43,440	48,870	54,300	59,730	65,160	70,590	76,020	81,450	86,880
4	13,100	\$26,200	32,750	34,060	34,846	35,370	36,156	39,300	45,850	48,470	52,400	58,950	65,500	72,050	78,600	85,150	91,700	98,250	104,800
5	15,340	\$30,680	38,350	39,884	40,804	41,418	42,338	46,020	53,690	56,758	61,360	69,030	76,700	84,370	92,040	99,710	107,380	115,050	122,720
6	17,580	\$35,160	43,950	45,708	46,763	47,466	48,521	52,740	61,530	65,046	70,320	79,110	87,900	96,690	105,480	114,270	123,060	131,850	140,640
7	19,820	\$39,640	49,550	51,532	52,721	53,514	54,703	59,460	69,370	73,334	79,280	89,190	99,100	109,010	118,920	128,830	138,740	148,650	158,560
8	22,060	\$44,120	55,150	57,356	58,680	59,562	60,886	66,180	77,210	81,622	88,240	99,270	110,300	121,330	132,360	143,390	154,420	165,450	176,480
9	24,300	\$48,600	60,750	63,180	64,638	65,610	67,068	72,900	85,050	89,910	97,200	109,350	121,500	133,650	145,800	157,950	170,100	182,250	194,400
10	26,540	\$53,080	66,350	69,004	70,596	71,658	73,250	79,620	92,890	98,198	106,160	119,430	132,700	145,970	159,240	172,510	185,780	199,050	212,320

**Poverty Guidelines, all states (except Alaska and Hawaii)**

**2020 Monthly**

Household /Family Size	50%	100%*	125%	130%	133%	135%	138%	150%	175%	185%	200%	225%	250%	275%	300%	325%	350%	375%	400%
1	532	\$1,063	1,329	1,382	1,414	1,436	1,467	1,595	1,861	1,967	2,127	2,393	2,658	2,924	3,190	3,456	3,722	3,988	4,253
2	718	\$1,437	1,796	1,868	1,911	1,940	1,983	2,155	2,514	2,658	2,873	3,233	3,592	3,951	4,310	4,669	5,028	5,388	5,747
3	905	\$1,810	2,263	2,353	2,407	2,444	2,498	2,715	3,168	3,349	3,620	4,073	4,525	4,978	5,430	5,883	6,335	6,788	7,240
4	1,092	\$2,183	2,729	2,838	2,904	2,948	3,013	3,275	3,821	4,039	4,367	4,913	5,458	6,004	6,550	7,096	7,642	8,188	8,733
5	1,278	\$2,557	3,196	3,324	3,400	3,452	3,528	3,835	4,474	4,730	5,113	5,753	6,392	7,031	7,670	8,309	8,948	9,588	10,227
6	1,465	\$2,930	3,663	3,809	3,897	3,956	4,043	4,395	5,128	5,421	5,860	6,593	7,325	8,058	8,790	9,523	10,255	10,988	11,720
7	1,652	\$3,303	4,129	4,294	4,393	4,460	4,559	4,955	5,781	6,111	6,607	7,433	8,258	9,084	9,910	10,736	11,562	12,388	13,213
8	1,838	\$3,674	4,596	4,780	4,890	4,964	5,074	5,515	6,434	6,802	7,353	8,273	9,192	10,111	11,030	11,949	12,868	13,788	14,707
9	2,025	\$4,050	5,063	5,265	5,387	5,468	5,589	6,075	7,098	7,493	8,160	9,113	10,125	11,138	12,150	13,163	14,175	15,188	16,200
10	2,212	\$4,423	5,529	5,750	5,883	5,972	6,104	6,635	7,741	8,183	8,847	9,953	11,058	12,164	13,270	14,376	15,482	16,588	17,693



PINE BLUFF JEFFERSON ECONOMIC OPPORTUNITIES COMMISSION  
*dba,* **CENTRAL DELTA COMMUNITY**  
**ACTION AGENCY**

200 Main Street  
Rison, AR 71665  
870-536-0046

**FY2020**

**Grant County CARES**  
**Work Plan**

## **SUMMARY**

Central Delta Community Action agency is a designated Community Action Agency serving Arkansas, Grant, Cleveland, Jefferson and Lincoln counties.

Primary programs consist of Case Management Activities. This plan reflects our agency's response to community needs and will serve as a roadmap for our agency and the communities in our area.

## **MISSION AND VISION STATEMENTS**

### **Our Mission**

We (Central Delta Community Action Agency) are focused on building stronger and healthier communities. We are dedicated to empowering low-income individuals and families by providing the education, services and opportunities needed for self-sufficiency.

### **Our Vision**

The Agencies vision is to be recognized statewide as providing key-leadership role in assisting families, individuals and the community leading the development of opportunities for low-income across the service area.

## **LOCATION AND OPERATING HOURS OF CDCAA GRANT CO OFFICE**

### **Grant County**

130 Grant 74

Sheridan AR 71250

**Phone Number: 870-536-0046 (ext. 3)**

or 1-877-915-7552

Website: [www.cdcaa.org](http://www.cdcaa.org)

Hours-8-4:30pm Mon-Fri

CDCAA Central Office

PO Box 506

200 Main Street

Rison, AR 71665

PH 870-536-0046 ext 162



## ELIGIBILITY

- Participants **must** be a resident of Grant County
- Participants **must** be at 250% of the Federal Poverty Level (FPL).
- Participants will be required to provide the following documents:
  - Proof of household income for all adults 18 and older
  - Proof of Identity
  - A valid debt ( late notice on rent or utility bill(s)
  - Proof of residence.

In order to establish eligibility, all required documents must be verified. All records must be recorded in CAP 60 and maintained in the Case Managers office.

## SERVICES OFFERED

CDCAA is dedicated to serve its mission of helping low income individuals/families achieve economic, social and family stability by offering the following services:

SERVICE TYPE	FPL	GENERAL DETAILS	SPECIFICS
UTILITY ASSISTANCE Water, Electric, Gas or Internet OR RENTAL	YES up to 250%	Client Services Up to \$1000 and have <b>not</b> received prior CARES Act funding through CDCAA	CDCAA will: <ul style="list-style-type: none"><li>• Pay utility bill to applicants' creditors meeting eligibility requirements.</li><li>• Must show past due bills from utility creditors or Landlord. Past due balances may be between March 1<sup>st</sup> and December 30<sup>th</sup>.</li><li>• Allowable Rent will be top priority for this grant, prior to amounts paid towards utilities unless a shut off notice for utilities are provided</li></ul>

\*Applicants who receive assistance must agree to participate in workshops/sessions and accept literature regarding one or all of the following topics:

- Budgeting;
- Job readiness and/or;
- Energy conservation

**Exhibit "B"**

**CONTRACT FOR SERVICES  
(COVID-19 RELIEF)**

This contract for services is entered into by and between Grant County, Arkansas, "County" and Central Delta Community Action Agency (CDCAA), a *non-profit corporation*, for the services in response to the COVID-19 pandemic emergency.

**Certification:** The undersigned hereby certifies that:

- (a). Written application to the county asserts and demonstrates that the sum requested of \$ 45,000 is for rent and utility assistance for vulnerable citizens of Grant County and represents the costs incurred and to be incurred for between March 1, 2020 and December 30, 2020, for: rent and utility assistance for vulnerable citizens of Grant County. A copy of the application is attached hereto and marked **Exhibit "A"**};
- (b). The applicant has provided the county documentation of the costs incurred in past years and since March 1, 2020, to demonstrate that the sum requested is needed and not excessive;
- (c). The funds under this grant, if any, awarded under the Cares Act and funds appropriated by the county are subject to audit by the State of Arkansas, the United States and the county, respectively, and the applicant will submit and comply to all audit requests.

Arkansas Code Ann. § 14-14-802(b) explicitly authorizes the county quorum court to provide for any services or function not expressly prohibited by the Arkansas Constitution or by law, and explicitly authorizes appropriations for: fairs and livestock shows, economic development, community, exhibitions, cultural and civic services;

The Coronavirus Aid, Relief and Economic Security Act ("CARES") Act was passed by Congress and signed by the President on March 27, 2020, to provide fast relief and response in connection with the COVID-19 pandemic emergency. The Governor of the State of Arkansas, the General Assembly and Cares Act Steering Committee have authorized the application for grants and use of funds in responding and providing assistance relief for the COVID-19 pandemic emergency.

**Term:** This contract for services has been entered into by and between the County and CDCAA for the period from March 1, 2020, through December 30, 2020}. **Certification:**

The Undersigned hereby certifies, that:

- (a). The Undersigned has served and operated a Community Action Agency in our County for over 50 years;
- (b). That the funds received under this grant, if any, awarded and received under the Cares Act are subject to audit by the State of Arkansas, the United States and the County and the Undersigned shall submit and comply to all audit requests;
- (c). The Undersigned is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
- (d). The Undersigned has not, within a five (5)-year period preceding this proposal, been

convicted of or had a civil judgment rendered against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, the making of false statements, or receiving stolen property;

(e). The Undersigned and its are not officers, agents and employees presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local); and

(f). The Undersigned, has not, within a five (5)-year period preceding this proposal, had one or more public transactions (Federal, State or Local) terminated for cause or default.

It is hereby acknowledged that by the parties the receipt of adequate consideration as demonstrated by the obligation of CDCAA for entering this contract for the provision of services to and for the benefit of the citizens of Grant County and for the support of the subject grant and the appropriation of funds by ordinance of the Quorum Court of Grant County, Arkansas. Amendment 55 of the Arkansas Constitution and ACA 14-14-1102 declares the county judge to be the Chief Executive of the county and authorizes the county judge to enter into all necessary contracts for services; and is duly authorized to sign and enter into the contract with CDCAA for services to and for the benefit of the citizens of Grant County, Arkansas. It is agreed and acknowledged that this contract shall have no unless and until an appropriation of funds for the services is made by the Quorum Court of Grant County, Arkansas.

Hon. Randy Pruitt  
Randy Pruitt County Judge

10-1-2020  
DATE

Rosalind Thompson  
Rosalind Thompson-  
Authorized Agent

ROSALIND THOMPSON  
Print: Central Delta Community Action Agency  
(name of Community Action Agency)

10-1-2020  
DATE



**Pine Bluff Jefferson County Economic Opportunities Commission, Inc. dba  
Central Delta Community Action Agency (CDCAA)**

200 Main Street P.O. Box 506- Rison, Arkansas 71665

EQUAL OPPORTUNITY EMPLOYER

PHONE (870) 536-0046

Shelia Magness -Board President

Rosalind Thompson-Executive Director

**September 28, 2020  
CARES Grant Application Request  
Amount Requested: \$45,000**

Dear Grant County Quorum Court Members:

This letter is to serve as certification for provision (c) listed in Exhibit "B" Contract For Services which states, The Undersigned is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency.

The following numbers are the DUNS number, the CAGE Code and the Tax ID (EIN) for Central Delta Community Action Agency aka Pine Bluff Jefferson County Economic Opportunities Commission, Inc.

DUNS 176377661  
CAGE 397K5  
EIN 71-0386067

These numbers are used to gain information from the official System for Award Management website of the U.S. Government with the following website address. <https://sam.gov/SAM/> A search on the SAM website with the above DUNS and/or CAGE number will verify that as of this date the registration status of Pine Bluff Jefferson County Economic Opportunities Commission, Inc. is listed as Active with no Debt Subject to Offset and no Exclusion.

Thank you for this opportunity.

Sincerely,

Helen Snyder

CDCAA, Finance Department

**MISSION**

We (Central Delta Community Action Agency) are focused on building stronger and healthier communities. We are dedicated to empowering low-income individuals and families by providing the education, services and opportunities needed for self-sufficiency.

**Registration Details for Complete Record**

**Entity Name: Pine Bluff Jefferson County Economic Opportunities Commission, Inc.**

DUNS Number: 176377661

CAGE: 397K5

**Address:**

200 N Main St

Rison, AR 71665-8856

UNITED STATES

Purpose of Registration: Federal Assistance Awards

Registration Status: Active

Expiration Date: 08/12/2021

Address Update Required: No

**UPDATE ENTITY**

**VIEW**

**DEACTIVATE**

**Entity**

**Pine Bluff Jefferson County Economic Opportunities Commission, Inc.**

DUNS: 176377661

CAGE Code: 397K5

Has Active Exclusion?: No

DoDAAC:

Expiration Date: 08/12/2021

Debt Subject to Offset?: No

Purpose of Registration: **Federal Assistance Awards Only**

Status: Active

**View Details**

Address any reply to: 1600 Patterson St., Dallas, Texas 75201  
Department of the Treasury

Adm'n.  
71-0386067

District Director  
Internal Revenue Service

Date: APR 8 1970 In reply refer to: A:EO:GH:157  
EAT:(LH)30-70-15



Pine Bluff Jefferson County Economic  
Opportunities Commission, Inc.  
City Hall  
Pine Bluff, Arkansas 71601

Gentlemen:

Accounting Period: Apr 31 30

Based on information supplied, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. This determination assumes your operations will be as stated in your exemption application.

Any changes in your character or purposes must be reported immediately to us for consideration of their effect upon your exempt status. You must also report any change in your name or address.

In this letter we are not determining whether you are a private foundation as defined in new section 509(A) of the Code. Your attention is invited to new section 509(H) of the Code which sets forth requirements for establishing that an organization exempt under section 501(c)(3) is not a private foundation. When procedures are developed to implement these new requirements, we will advise you how to proceed to notify the Internal Revenue Service if you do not believe yourself to be a private foundation.

For years beginning prior to January 1, 1970, you are ~~required~~ required to file the annual information return, Form 990-A. For each subsequent year, please refer to the instructions accompanying the Form 990-A for that particular year to determine whether you are required to file. If filing is required, you must file the Form 990-A by the fifteenth day of the fifth month after the end of your annual accounting period.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 514 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities is unrelated trade or business as defined in section 513 of the Code.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Requests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of sections 2055, 2106 and 2522 of the Code.

You are not liable for Federal Unemployment Taxes. You are liable for social security taxes only if you have filed waiver of exemption certificates as provided in the Federal Insurance Contributions Act.

Sincerely yours, 3935-703-602-607-611-613  
4-1-70-rbw  
3/24

*William S. Cobb* *W.S. Cobb*  
4.7.70 4.7.70  
Ellis Campbell, Jr. (MRU)

Ellis Campbell, Jr.  
District Director

FORM  
Input Document  
Prepared

Rbw

SWR AUD - 2015 (3-70)